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Minutes of a Meeting of the Annual Parish Council held at Marwood Social Centre

**on Tuesday 21st May 2024 at 7.00pm**

**Present**: Cllr. A Mairs (Chairman), Cllr. G Wilson (Vice Chairman), Cllr. E Marwood, M Fenwick (Parish Clerk), Cllr. P Stubbs, Cllr. P Shield, Cllr. D Gill and Cllr. P Glasper

1. All Councillors were present – no members of the public or press were in attendance.
2. Electionof Chair for 2024 – 2025 Cllr. A Mairs was proposed by Cllr. E Marwood and this was unanimously agreed. Cllr. G Wilson was proposed by Cllr. P Glasper as Vice-Chair and again this was agreed unanimously.

2.1 Chairman’s Declaration of Acceptance Form was given to Cllr. A Mairs and was

Duly signed.

1. Declaration of Interest: Cllr. P Glasper informed the council of any matters relating to Barnard Castle Meet.

4. Declaration of Dispensation: None Received

5. Chairman’s Welcome – Yearly Review. A short address was given by Cllr. A Mairs

6. Financial

6.1 End of Year Accounts – The accounts have been audited by Butler and Gee

and the council’s acceptance was received.

6.2 Precept – The precept for 2024/2025 has been received in the of amount of

£13,737.36.

6.3 Annual Governance and Accountability Return Form 2 year ending 2023/2024

will be forwarded to Mazars (External Auditor). Action M Fenwick to implement

this.

6.4 Certificate of Exemption – Approved and signed by the Chair and the Clerk

6.5 Accounting Statements 2023/2024 – Approved and signed by the Chair and

the Clerk.

6.6 Zurich Insurance - Renewal for Select for Local Councils Policy and Employers

Liability.

The Council were informed that the yearly Insurance Policy has been renewed

for the period of 2024/2025.

6.7 Bank Balance of Current Account as of 31st March 2024 £ 3,537.71

6.8 Bank Balance of Reserve Account as of 31st March 2024 £22,452.79

6.9 There were no outstanding invoices.

6.10 The Asset Register and Receipts Register will be presented at the next

meeting to be held on Tuesday 2nd July 2024 for approval.

7. Correspondence – All correspondence has been actioned.

8. Recommendation that the Council review the Model Financial Regulations for Local

Council for 2024 and to report back with any suggested alterations. **Action** Cllr. P

Shield to implement this and report her findings at the next meeting to be held on

Tuesday 2nd July 2024.

9. Marwood Annual Meeting – Tuesday 4th June 2024 – The council set out the

Agenda for the Meeting.

10. Donations and celebrating of 80th D Day Anniversary

10.1 It was agreed that the council donate £250 to the Local Barnard Castle

War Veterans towards their afternoon tea meetings which is currently held at

The Hub in Barnard Castle.

10.2 It was agreed that the council to donate £250 to The British Legion.

10.3 A recommendation was received to tidy up the rockery on High Riggs and

to open up the view through to the Rose Garden. It was further discussed to

purchase a seat at a cost of over £600 including a plaque in commemoration

of the 80th D Day Anniversary. This was agreed by the council.

**Action** Cllr. P Glasper and M Fenwick to implement this.

11. Dates of future meetings:

Tuesday 4th June 2024 Marwood Annual Meeting

Tuesday 2nd July 2024 Marwood Parish Council Meeting

Tuesday 10th September 2024 Marwood Parish Council Meeting

Tuesday 10th December 2024 Marwood Parish Council Meeting

The above dates are due to availability of Councillors and venue, all to be held at Marwood Social Centre at 7.00pm

Signed …………………. Chairman……………………. Date ……………..